

Woods Primary School
38 Oaklea Road
Ballyronan
Magherafelt
BT45 6HX

Controlled Primary School

Enrolment Number: 174
Admissions Number: 25

Telephone No: (028) 7941 8415
Fax No: (028) 7941 8905
Email: info@woods.magherafelt.ni.sch.uk

PRINCIPAL: Mrs K P White
CHAIR OF BOARD OF GOVERNORS: Canon B Paine

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Board of Governors draws up the admissions criteria and delegates to the Principal, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes the Principal appointed by the Board of Governors for the purposes of applying the admissions criteria.

ADMISSIONS CRITERIA

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 10 January 2022 at 12noon (GMT) and an application submitted **by the closing date of 28 January 2022 at 12noon (GMT)** will be treated as a punctual application. An application received after 12noon (GMT) on 28 January 2022 will be treated as a late application.

The Principal will apply the following criteria in the order indicated to identify which children should be admitted either at initial admission to education or on transfer from another school.

- 1 Children who have brothers or sisters (including half or step) in attendance during the 2020/2021 school year and/or previously attended the school for at least one full academic year.
- 2 Children who are the oldest child in the family (or second oldest where the oldest attends a special school).
- 3 Children whose parent/guardian is presently a member of part-time or full-time staff of the school.
- 4 Children for whom the school is the Controlled Primary School nearest to their home.
- 5 The remaining places will be allocated on the basis of the proximity of the child's home to the school, priority being given to those living nearest to the school.

Note: Any of the above criteria must be identified on the application. Distance will be measured by Google Maps UK. If a new development is not on google maps a distance will be measured by car on the main road from the school gate to the main entrance of the development. If the final places to be allocated have identical measurements as identified by Google Maps UK, selection will be on the basis of initial letter of the child's surname (as entered on birth certificate) in the order set out below:

G O I J T H A K P E F M c V W U M a c Z X B C D R S N Q Y L M
(This order is determined by a randomised selection of letters)

In the event of surnames beginning with the same initial letter the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames will be used.

DUTY TO VERIFY

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on the application or provided directly to the school. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions

Admissions criteria for entry September 2022

criteria is stated on the application or provided directly to the school. The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application. If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST POLICY

The school does not operate a Waiting List Policy.

ADMISSION TO P2-P7

The Board of Governors reserves the right to refuse admission to P2-P7 in any case where the admission of a particular child is considered to be prejudicial to the efficient use of resources.

Applications and Admissions to Primary 1		
Year	Total Applications	Total Admissions
2019/2020	29	25
2020/2021	24	23
2021/2022	37	32

Parents must provide their first preference school with their child's birth certificate and any other supporting documents at or before 12 noon on Friday 4 February 2022.